

# Zach Holzberg

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## RELEVANT EXPERIENCE

### **December Films**, Los Angeles, CA

*Scripted Development Intern* (Remote)

Jan. 2023-present

- Researched potential IP and developmental projects
- Provided notes and creative feedback on scripts in active development
- Updated internal grids and databases used by the creative team

### **CALICO**, Los Angeles, CA

*Creative and Production Intern*

Sept. 2023-Dec. 2023

- Researched topics for potential new documentary projects
- Compiled materials/sources including contacts and new stories for projects in development
- Wrote copy and created decks for pitch meetings with major networks and streaming companies
- Supported Creative Executive Danny Lee & the Creative Assistant with developmental and office tasks

### **Kazarian/Measures/Ruskin & Associates**, Los Angeles, CA

*Talent Intern*

Sept. 2023-Dec. 2023

- Rotated through KMR Talent's Los Angeles office to assist agents and assistants with administrative tasks and special projects, working with LA Diversity, NY Theatrical, and LA Theatrical
- Used Breakdown Express, InEntertainment, Casting Networks, and other industry software
- Scouted talent to create a comprehensive mock roster presentation to pitch talent to executives

### **Disney's Frozen North American Tour**, Las Vegas, NV

*Alan Kosher Scholar*

March 2023

- Joined the Disney National Tour of *Frozen* in Las Vegas at the Smith Center as a shadow
- Shadowed Company Management, Stage Management, Audio, Automation, Puppetry, & Carpentry

### **The Centre Theater**, Norristown, PA

*Artistic Associate*

Dec. 2022-May 2023

- Spearheaded pre-production as Casting Coordinator for the '23 live theatrical production season
- Liaison on behalf of the Centre Theater for theatrical licensing
- Overhauled the calendar management system for scheduling rehearsal and performance spaces
- Supported the Artistic Director in planning for future seasons & creating a personnel database

*Artistic & Production Intern*

Oct. 2022-Dec. 2022

- Created a submission processing system, receiving and scheduling over 250 auditions
- Researched and pitched shows for the Centre Theater's '23-'24 season
- Conducted general theatrical office tasks, including calls, emails, and writing contracts

### **Temple University - School of Theater, Film, and Media Arts**

*Artistic/Recruitment Assistant*

Jan. 2021-Feb. 2021

- Managed the Temple University BFA Musical Theater callbacks for the Class of 2025
- Curated a system for walk-in auditions on Zoom & greeted students before their callbacks

## EDUCATION

**Temple University**, Philadelphia, PA | Honors Program, 3.99 GPA

**B.A. in Film & Media Arts and Theater (double major), History Minor**

Expected May 2024

## SKILLS

- **Languages** - Spanish (intermediate proficiency), Japanese (basic proficiency)
- **Development** – Proficient with Final Draft and Highland; experience researching & critiquing screenplays
- **Admin/Organization** - Microsoft Office/Google Suite, Filesharing (Dropbox, Drive)
- **Post Production** - Proficient with Adobe Premiere Pro, Final Cut Pro, Da Vinci Resolve, & Logic Pro
- **Misc.** - Animation (stop motion, digital 2D), Photoshop, produced playwright, game design, baking, musician